



*ROW PERMIT #: _____

Network Node – Utility Pole (not City Owned) Application Checklist

GENERAL INFORMATION

- 1) See the Wireless Services (Small Cells) Design Manual of Chapter 90, “Rights of Way Use and Management” of the Code of Ordinances of the City of McKinney regarding the installation of network nodes and node support poles.
- 2) Application will be reviewed for completion within thirty (30) days after submittal to the City.
- 3) All required materials shall be submitted to the Public Works Department and in digital format as a PDF, unless specifically instructed otherwise. All digital items shall be submitted via the City’s website following the instructions outlined at [www.mckinneytexas.org/Wireless Services \(Small Cells\) Right-of-Way Permits](http://www.mckinneytexas.org/Wireless Services (Small Cells) Right-of-Way Permits)

APPLICATION CHECKLIST

Item – Utility Pole Application Checklist	Applicant
Completed ROW permit form (No Application Fee) .	<input type="checkbox"/>
Documentation from the utility company stating that the network node(s) included in the application can be attached to the utility company’s poles.	<input type="checkbox"/>
Geographic Information System (GIS) data submitted to the City as outlined at www.mckinneytexas.org/Wireless Services (Small Cells) Right-of-Way Permits	<input type="checkbox"/>
Scaled dimensional construction and engineering drawings indicating the current public right-of-way line and showing any proposed underground conduit and equipment and its spacing from the City’s existing utility facilities. Such drawings shall also show a sectional profile of the public right-of-way and identify all existing utilities and existing utility conflicts.	<input type="checkbox"/>
Based on the proposed scope of work, Provider shall submit a traffic control plan, storm water pollution prevention plan, and/or trench safety plan.	<input type="checkbox"/>
Documentation identifying the frequency on which the proposed network node will operate and certification that the proposed network node shall not cause any interference with the City’s traffic signal system, public safety radio system, private police cell system, or other City communications infrastructure.	<input type="checkbox"/>
The names and telephone numbers of at least two persons serving as emergency contacts for the Provider who can be reached by telephone 24 hours a day, seven days a week, in the event of an emergency.	<input type="checkbox"/>
Sealed engineering drawings for the electrical service providing power to the proposed network node, which must include the conduit size, circuit size, calculations for amp, and distances running. Provider shall use 120 voltage when connecting to any City service pole or decorative pole and shall provide a key to meter upon inspection.	<input type="checkbox"/>
If the location of the proposed network node lies within right-of-way adjacent to a state or federal highway, the Provider must provide evidence of a permit from the state or federal government.	<input type="checkbox"/>