



\*ROW PERMIT #: \_\_\_\_\_

## Network Node – Service Pole (City Owned) Application Checklist

### GENERAL INFORMATION

- 1) See the Wireless Services (Small Cells) Design Manual of Chapter 90, “Rights of Way Use and Management” of the Code of Ordinances of the City of McKinney regarding for the installation of network nodes and node support poles.
- 2) Application will be reviewed for completion within thirty (30) days after submittal to the City.
- 3) All required materials shall be submitted to the Public Works Department and in digital format as a PDF, unless specifically instructed otherwise. All digital items shall be submitted via the City’s website following the instructions outlined at [www.mckinneytexas.org/Wireless Services \(Small Cells\) Right-of-Way Permits](http://www.mckinneytexas.org/Wireless Services (Small Cells) Right-of-Way Permits)

### APPLICATION CHECKLIST

Item – Service Pole (City Owned) Application Checklist	Applicant
Completed ROW permit form.	<input type="checkbox"/>
Application Fee (\$500 for the first 5 Nodes; \$250 for each additional node; limit of 30 nodes total per application). Total Number of Network Node(s) included with this application? _____ = \$ _____ <b>(Application Fee estimate to be filled in by Applicant, and then confirmed by the City)</b>	<input type="checkbox"/>
An aerial map showing the location of the existing pole or structure to which the network node is proposed to be attached, and a street view image of the same.	<input type="checkbox"/>
Construction and engineering drawings prepared by a Texas Professional Engineer for wireless facilities proposed to be attached to a service pole, a decorative pole or other City-owned or controlled structure with a certification from the engineer that the existing pole or structure and its foundation have sufficient structural stability to support the proposed wireless facility, which includes the network node, and can bear the wind load without pole modification. These drawings must also address the design of the connection of any items to the pole.	<input type="checkbox"/>
If pole re-enforcement is necessary, provider shall submit construction and engineering drawings for the proposed alteration to the existing pole with a certification from the Texas Professional Engineer that the modified pole will be structurally stable and can bear the wind load to support the wireless facility, which includes the network node.	<input type="checkbox"/>
Any re-enforcement or replacement of a pole shall match the color of the existing pole.	<input type="checkbox"/>
Geographic Information System (GIS) data submitted to the City as outlined at <a href="http://www.mckinneytexas.org/Wireless Services (Small Cells) Right-of-Way Permits">www.mckinneytexas.org/Wireless Services (Small Cells) Right-of-Way Permits</a>	<input type="checkbox"/>
Detailed drawings, with calculations, showing strict conformity to the size limitations as set forth in Chapter 284, in accordance with, but not limited to Section 284.002, (relating to size of a micro network node), Section 284.003 (relating to size of network nodes), and Section 284.103 (relating to maximum pole height), as applicable.	<input type="checkbox"/>
Certification that the network node(s) comply with applicable regulations of the Federal Communications Commission.	<input type="checkbox"/>



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Item – Service Pole (City Owned) Application Checklist Continued	Applicant
Certification that the network node(s) will be placed into active commercial service by or for a Provider not later than the 60 <sup>th</sup> day after the date the construction and final testing of the network node(s) is completed.	<input type="checkbox"/>
Documentation identifying the frequency on which the proposed network node will operate and a certification that the proposed network node shall not cause any interference with the City’s traffic signal system, public safety radio system, private police cell system, or other City communications infrastructure.	<input type="checkbox"/>
The names and telephone numbers of at least two persons serving as emergency contacts for the Provider who can be reached by telephone 24 hours a day, seven days a week, in the event of an emergency.	<input type="checkbox"/>
Sealed engineering drawings for the electrical service providing power to the proposed network node, which must include the conduit size, circuit size, calculations for amp, and distances running. Provider shall use 120 voltage when connecting to any City service pole or decorative pole and shall provide a key to meter upon inspection.	<input type="checkbox"/>
Scaled dimensional drawings or pictures of the proposed attachments of the network node to the existing poles or structures as well as any other proposed wireless facility, indicating the spacing from existing curbs, driveways, sidewalks, and other existing poles. This shall include a before-and-after image of the pole and all proposed attachments thereto and associated standalone equipment.	<input type="checkbox"/>
Scaled dimensional construction and engineering drawings indicating the current public right-of-way line and showing any proposed underground conduit and equipment and its spacing from the City’s existing utility facilities. Such drawings shall also show a sectional profile of the public right-of-way and identify all existing utilities and existing utility conflicts.	<input type="checkbox"/>
Based on the proposed scope of work, Provider shall submit a traffic control plan, storm water pollution prevention plan, and/or trench safety plan.	<input type="checkbox"/>
If the location of the proposed wireless facility lies within right-of-way adjacent to a state or federal highway, the Provider must provide evidence of a permit from the state or federal government.	<input type="checkbox"/>