



## **GENERAL GUIDELINES FOR FOUNDATION REPAIR**

Foundation repairs are defined as any leveling, replacement of piers, footings, shimming, or replacement of any part of the floor system. Any of these repairs will require a permit. These requirements pertain only to the sections of the foundation that you repair. Existing “un-touched” piers, beams, and floor systems do not have to meet these requirements.

To obtain the permit you must first submit an engineer’s letter and drawing(s) detailing the location of the area(s) affected, and if any affected plumbing systems will require testing (water, sewer, and/ or gas). Applications are submitted through the CSS portal.

**NOTE:** The above requirements pertain to both slab-on-grade and pier & beam foundations alike.

\*\* Foundations (new or repaired) are required to be engineered by a licensed professional registered in the state of Texas \*\*

### **TO CLOSE OUT THE PERMIT:**

Upload the Final Engineer’s Report to the CSS portal to the permit.

If you have any questions or concerns please call the Building Inspections Department at 972-547-7400