The purpose of this document, also known as the MFD-FMO Fire and Life Safety Systems Report Guide, is to provide guidance to Service Providers in complying with the City of McKinney’s locally adopted Fire Code.

The annual testing of all fire sprinkler systems, fire alarm systems, fire extinguishing systems, hood extinguishing systems, fire pumps, and any other life safety equipment requiring quarterly, semi-annual, or annual testing shall be completed by a licensed fire systems contractor. Any fire systems contractors working within the City of McKinney are required to submit all compliant and deficient reports. The reports will need to be submitted using the MFD-FMO Fire and Life Safety Systems Report Guide.

Service Providers

A service provider is hereby defined as any individual, business, company, organization, or firm, whether or not required to be licensed by the State of Texas, who installs or performs inspection, testing, and maintenance (ITM), as required by the International Fire Code (IFC) or National Fire Protection Association (NFPA) on any systems listed in this guide.

Third-Party ITM Reporting Platform

The City of McKinney has entered into an agreement with IROL (Inspections Reports On-Line) as its third-party ITM Report and Deficiency Remediation platform.
https://inspectionreportsonline.net

All service providers performing installation and/or ITM shall register, at no cost, through IROL. https://inspectionreportsonline.net/login

The City of McKinney Fire Marshal’s Office does not charge any fees for this service; however, the third-party platform administrator does require fees for the utilization of their platform.

Texas Fire Marshal’s Impairment Notification Requirements

Per the Texas State Fire Marshal’s Office, where the AHJ is required to be notified orally and/or provided written notice of impairments – the City of McKinney Fire Marshal’s Office accepts the uploading of reports to the third-party platform, as noted in this guide, to satisfy these requirements.
Reports

All reports associated with the following shall be submitted to the third-party platform.

- Installation/commissioning,
- inspection, testing, and maintenance (ITM); and
- impairments.

Reports shall be submitted in the specified time frame based upon the status of the inspection.

- **Clear/Compliant:**
  - Installation/Commission and Inspections where systems contain NO deficiencies will be submitted within a 30-day time frame from when the inspection took place.
  - Inspection clearing a previously issued yellow tag shall be submitted within 5-days from when the inspection took place.
  - Inspection clearing a previously issued red tag shall be submitted immediately upon completing the inspection.

- **Deficient:** (Yellow Tag) Systems containing any deficiencies will be submitted within 5-business days from when the inspection took place.

- **Critical:** (Red Tag) Reports shall be uploaded immediately upon ANY red tag/Critical impairment.

Systems

Report submittals are applicable to the following fire protection/life safety systems and shall follow the ITM requirements of their applicable NFPA or IFC, and State of Texas AHJ reporting requirements.

- Automatic Fire Extinguishing Systems
- Commercial Cooking Suppression Systems
  - Cooking Hood System Cleaning
- Emergency Responder Communication Coverage (BDA)
- Fire Alarm
- Fire Pumps
- Firefighter Air Rescue Systems (FARS)
  - Quarterly Air Quality Testing
- Low, Medium, and High Expansion Foam Systems
- Private Fire Service Mains [Private Hydrants]
- Standpipe and Hose Systems
- Water Spray Fixed Systems