

Building

100	BP	Initial Erosion Control
105	BP	Follow Up Erosion Control
110	BP	Walks, Drives, Patios
115	BP	Walks
120	BP	Brick Ties
123	BP	Siding
125	BP	Pre Stucco
130	BP	Approaches
135	BP	Piers
140	BP	Tilt Wall Forms
145	BP	Beam
150	BP	Foundation
155	BP	Framing
160	BP	Bldg Frame / Elect Rough
165	BP	Firewall
170	BP	Brick Ties / Pre Stucco/Siding
175	BP	Fireplace
180	BP	Final Bldg / Elect
190	BP	Final Inspection

Electrical

200	EP	Temporary Pole
210	EP	Clean & Show
220	EP	Elect Meter
230	EP	Elect Underground
240	EP	Elect / Gas Meters
250	EP	Service Change
260	EP	Rough In
270	EP	Ceiling Cover
290	EP	Final Inspection

Plumbing

300	PP	Rough / Sewer / Water / Gas
305	PP	Gas Meter
310	PP	Grease Trap
315	PP	Ground / Rough
320	PP	Gas Underground
330	PP	Water
340	PP	Sewer
350	PP	Water Heater
360	PP	Top Out / Mech Rough
365	PP	Top Out
370	PP	Gas
380	PP	Final Plumb / HVAC
390	PP	Final Inspection

Mechanical

400	MP	Rough In
410	MP	Mechanical Duct
420	MP	Grease Duct / Hood Rough
490	MP	Final Inspection

Pool

500	POOL	Belly / Steel / Ground
510	POOL	Elect Underground
520	POOL	Gas Underground
530	POOL	Gas
540	POOL	P-Trap
550	POOL	Deck
560	POOL	Pre Plaster
590	POOL	Final Inspection

Sign

600	SIGN	Sign Rough
610	SIGN	Sign Piers
620	SIGN	Sign Foundation
690	SIGN	Final Inspection

Wall

700	WALL	Wall / Fence Rough
710	WALL	Wall / Fence Piers
720	WALL	Wall / Fence Foundation
790	WALL	Final Inspection

Miscellaneous

800	MISC	Occupancy Inspection
900	MISC	Courtesy Inspection
999	MISC	Flood Plain Toggle

Fire Department

FP1	FIRE	Fire Underground Plans
FP2	FIRE	Fire Overhead Plans
FP3	FIRE	Fire Alarm Plans
FP4	FIRE	Fire Hood Protection Plans
FP5	FIRE	Fire Lane Acceptance
FP6	FIRE	Fire Occupancy Inspection
FP7	FIRE	Fire Final Inspection

FP Inspections to be scheduled by Fire Dept. upon receipt of required plans.



BUILDING INSPECTIONS DEPARTMENT

***Voice Permits™
IVR User's Guide***

(972) 547-7460

Call the automated ***Voice Permits™***
IVR System
for all your Building Inspection
Services 24-hours a Day

**221 N. Tennessee St.
McKinney, TX 75069**
<http://www.mckinneytexas.org>

Effective October 16, 2017

Welcome to Voice Permits™

In an ongoing commitment to improve customer service, your building department has installed an updated Interactive Voice Response System for inspections, 24 hours a day, 7 days a week!

**Voice Permits™ Line
(972) 547-7460**

**Schedule Inspections
Cancel Inspections
Retrieve Inspection Results**

You will be prompted through the entire process. Press [*] at any time for more information.

Before Calling You Will Need:

1. A Touch-Tone Phone
2. A Permit with its unique Phone Access Code – *listed on your permit*
3. A 3-digit Inspection Code – *listed on your permit.*

Choose From the Following Options:

Press [1] Schedule an Inspection
Press [2] Cancel an Inspection
Press [3] Obtain Inspection Results
Press [0] Transfer to Staff
Press [*] Listen to General Information

The **Voice Permits™** system will prompt you through the steps below during your call. You may perform multiple transactions during each call. At the end of the call you will be issued a confirmation number. We recommend that you keep a record of your confirmation numbers and associated transactions in case they are needed for future reference.

Schedule an Inspection

1. Enter the **Phone Access Code Number**, followed by the # key. The system will confirm this permit by speaking back the site address.
2. Enter the desired **3-digit Inspection Code** from the list on the outside of this brochure or on your permit.
3. *The cut-off time is 3 pm for an inspection on the next business day. (We advise before 2:30 pm.)*

After you have scheduled the inspection, you will be able to:

- **Request another inspection**, same permit
- **Request another inspection**, different permit
- **Get a Confirmation Number and hang up.** *Use this Confirmation Number when inquiring about this telephone request.*

Cancel an Inspection

1. Enter the **Phone Access Code Number**, followed by the # key.
2. Enter the **Inspection Code** from the list on the outside of this brochure or on your permit.

After you have cancelled the inspection, you will be able to:

- **Cancel** another inspection, same permit
- **Cancel** another inspection, different permit
- **Get a Confirmation Number and hang up.** *Use this Confirmation Number when inquiring about this telephone request*
- **Return to Main Menu**

Obtain Inspection Results

1. Enter the **Phone Access Code Number**, followed by the # key.
2. Enter the **Inspection Code** from the list on the outside of this brochure or on your permit.

After you have listened to the inspection results, you will be able to:

- **Listen to more results**, same permit
- **Listen to more results**, different permit
- **Return to Main Menu**

For more information on failed inspections, please refer to the CSS portal at www.mckinneytexas.org/CSS

Transfer to Staff & Additional Information

You can press [0] at any time to transfer to a live staff member. You can also press [*] to hear an explanation of your current options.

What has Changed?

- You will no longer have a Phone Access Code for each trade. You only have one code per permit.
- You will no longer be able to leave voice messages on the IVR system.
- You can also schedule, cancel & retrieve inspection results via the Citizen Self Service (CSS) portal at www.mckinneytexas.org/CSS.