

McKinney Public Library Lost and Found Policy

The McKinney Memorial Public Library assumes no liability for the personal possessions of patrons using the facility. As a public service the library does maintain a lost and found.

- All items found by the library staff are brought to the Circulation Desk where the lost and found is located.
- When a lost item provides information regarding the owner, library staff will attempt to contact the owner.
- Items that pose a potential health risk are disposed of immediately. Items include but are not limited to: combs, hairbrushes, baby pacifiers, baby bottles, cups, and personal hygiene items.
- Items kept for 30 days before discarding include but are not limited to:
 - Car keys
 - Costume jewelry
 - School papers
 - Charge cards (cards are cut when disposed)
 - Personal IDs and drivers licenses
 - Mail, bills, pictures, prescriptions, and glasses
- Items kept for 45 days before discarding include but are not limited to:
 - Valuable jewelry
 - Unidentified cash
 - People seeking to claim unidentified cash must be able to accurately describe the total amount as well as the number of bills and their value. Likewise people seeking to claim valuable jewelry must describe the piece in considerable detail.