

SOLICITOR'S LICENSE / PERMIT

Required Documents for Submittal

1. Completed application form (**form must be NOTARIZED**)
2. \$5000 cash bond per applicant, Provide one of the three options below:
 - a. \$5000 Cash Bond (see City of McKinney ordinance: bond)
OR
 - b. \$5,000 Surety Bond
OR
 - c. Certificate of Insurance of Liability Insurance. **Note: Certificate must name the City of McKinney as the certificate holder.**
3. Reference showing status of the firm or company applying for permit(s):
Provide **one** of the references below:
 - a. Financial rating publication, **OR**
 - b. DBA, or other certification demonstrating validity of business, **OR**
 - c. Two letters of recommendation from two citizens concerning your business.
4. Certificate or letter for each applicant on form from the president, VP, gen. manager, or other who can **verify applicants' employment**
5. Five (5) references for **each** applicant on form)
6. Two recent photographs (1-2" square) for **each** applicant on form
7. Copy driver's license of **each** applicant on form
8. Cost **per applicant** on form:
 - a. \$35 background check fee
 - b. \$15 for ID card

Notes

- No business or non-profit organization can obstruct traffic by selling or soliciting on a street corner or on any street.
- No car flyers
- Exemptions: Religious, Girl Scouts, Boy Scouts, or State licensed persons (e.g., real estate agents) (see the City of McKinney Ordinance for exemptions).
- If you are **EXEMPT**, you will only need to provide the following:
 - Completed application (**Form must be NOTARIZED**)
 - Copy of Driver's License
 - Copy of State Issued License (Real Estate, Broker, etc.)



EXEMPT <input type="checkbox"/>	OFFICE USE ONLY Permit # _____ Expiration Date: _____ Background Receipt# _____ Permit Receipt # _____
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MCKINNEY POLICE DEPARTMENT
2200 Taylor Burk
McKinney, Texas 75071
(972) 547-2820

CITY OF MCKINNEY SOLICITOR PERMIT

NOTICE TO APPLICANT: A non-refundable application fee in the amount of \$35.00 must accompany each applicant named on application for processing permit. If the application is approved, there will be an additional \$15.00 for each identification card issued. All information contained in this application is subject to verification by the McKinney Police Department.

NAME OF APPLICANT: _____
DATE OF BIRTH: _____ RACE: _____ SEX: _____
RESIDENCE ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____ PHONE NUMBER: _____
DRIVER'S LICENSE NUMBER: _____ STATE: _____
COMPANY NAME: _____
COMPANY ADDRESS: _____
COMPANY PHONE: _____

PROVIDE THE FOLLOWING INFORMATION IN FULL:

Goods/Merchandise to be sold: _____

Method of Solicitation: (flyers, speaking with people) _____

List cities in which you have sold door-to-door in the last six months:

State License Information:

Type of License (Real estate, Broker, etc.) _____

License Number: _____ Expiration Date: _____

Has the applicant ever been convicted for anything other than a minor traffic violation?

YES _____ NO _____

If you answered yes, give details including name, type of offense, date, city, and state of offense.

I affirm that I have read the application and that all information contained herein is true and correct. I understand that failure to provide all information requested or providing false information is ground for denial or revocation of a permit, and attest that such permit will not be used as or represented as an endorsement by the City of McKinney.

Signature of Applicant

Date

BEFORE ME, the undersigned, personally appeared: _____.

Given UNDER MY HAND AND SEAL OF OFFICE, this _____ day of _____, 20__.

Notary Public for the State of Texas

My Commission Expires: _____

DATE APPROVED: _____

DATE DENIED: _____

BUILDING OFFICIAL: _____